

TB Workshop February 6, 2014  
TOWN BOARD WORKSHOP – February 6, 2014  
COLDEN TOWN HALL

PRESENT: Councilman Jesse Hrycik  
Councilman David Arcara  
Councilman Patricia Zurbrick  
Councilman Gerald Pietraszek  
Supervisor James DePasquale

ALSO

PRESENT: Town Clerk Christina Kerlin  
Approximately 7 residents

Supervisor called the Town Board Workshop to order at 7:08pm.

#### Town & Fire District Proposed Agreement

Town Board discussed the joint agreement between the Town of Colden and Colden Fire District No. 1, which has been amended to include the property, owned by the District at 8511 Center Street and leased property at 8448 Gutekunst Road.

Amendments to the agreement will be sent to Town Attorney Ronald Bennett for review before the Town Board and Fire District No. 1 take action on the agreement.

#### I.T.S. Quotes

Quotes consisted of: Town Hall Server – on sight or off sight  
4 New Computers – Software & Anti-virus Software  
Updating computers Software to Windows 7 PRO & 8 PRO  
Reuse of 2 old computers to Recreation and Building Department  
External Hard Drives

#### January Minutes 2014

Correction on page 5 Kip Palmateer's salary was reported as \$10,288 it should be \$10,228.

#### Personnel Policy

Reviewed the recommended amendments from the Town Attorney Ronald Bennett and Councilman Zurbrick will make the changes on the Personnel Policy and submit the policy for the regular Town Board meeting on February 13<sup>th</sup>.

#### Pitney Bowes Postage Machine

Discussion on upgrading the Pitney Bowes Postage Machine to add a moistening unit to the Postage meter the cost would be an additional \$83.16 a year.

#### Out-of-District Water Agreement

A resolution for Clifford and Diana Butsch of 8030 Burr Road, have entered into an agreement to be out-of-district water customers with the Town of Boston. The Intermunicipal Agreement relates to unpaid water charges. In the event the out-of-district customer fails to pay its water bill, then the Town of Colden agrees to include the unpaid water charges in its annual submission to Erie County to be included in the Town and County tax. The reason for the agreement is because the Town of Boston cannot levy water charges against property not located in the Town.

#### Town Audit

Discussion on the hiring of a Certified Public Accounting firm to perform an audit on the Towns financial records, quotes were received from:

Amato, Fox & Company, PC  
Brody, Weiss, Zucarelli & Urbanek CPS's, PC  
Lumsden & McCormick, LLP

#### Town of Colden Website

Discussion on the Town website being hosted by I-Evolve or Greg Culver both submitted quotes on hosting the website. Supervisor DePasquale will ask Aurora Consulting to submit a quote as well.

#### Town Committees

Discussion on finishing the appointments at the next Town Board meeting of the Environmental Board, Board of Assessment Review and reducing the Zoning Board of Appeals to a 3 member board since no one applied.

#### 2014 Erie County Block Grant

The Town did not receive the Community Block Grant this year but did receive the Rural Metro Van services.

#### Executive Session

MOTION made by Councilman Pietraszek and seconded by Councilman Zurbrick and unanimously entered into Executive Session at 9:58pm to discuss a personnel issue.

Supervisor DePasquale called the meeting back to order at 10:10pm.

MOTION made by Councilman Pietraszek and seconded by Councilman Hrycik and unanimously adjourned the meeting at 10:10pm.

Respectfully submitted,

Christina M. Kerlin  
Town Clerk