

TB Mtg May 11, 2017
REGULAR TOWN BOARD MEETING
COLDEN TOWN HALL – May 11, 2017

MEETING CALLED TO ORDER AT 7:04PM.

SUPERVISOR DEPASQUALE OPENED THE MEETING WITH A MOMENT OF SILENCE
FOLLOWED BY THE PLEDGE OF ALLEGIANCE

PRESENT: Councilman David Arcara – yes
Councilman Jesse Hrycik – absent
Councilwoman Patricia Zurbrick – yes
Councilman Gerald Pietraszek – yes
Supervisor James DePasquale – yes

ALSO PRESENT Bldg. Insp/Code Enf Officer John Kotlarsz
Highway Superintendent Paul Clarkson
Town Clerk Christina Kerlin
Approximately 12 residents

MINUTES:

MOTION made by Councilman Pietraszek and seconded by Councilman Arcara and unanimously approved the minutes of April 6, 2017 Special Town Board meeting, April 13, 2017 Town Board Workshop and the April 13, 2017 Regular Town Board Meeting as presented with a correction on page 2 of the regular Town Board meeting under Environmental Report should state report given by Councilman Pietraszek not Councilman Hrycik.

COMMITTEE REPORTS

BUILDING REPORT

Councilman Arcara reported that masonry repair work will begin on the Senior Center front door slab and the Town Hall handicap ramp. Masonry work will be repaired by Lore Masonry at a cost of \$580.00. Senior Center front door has been ordered.

CODE ENFORCEMENT OFFICER REPORT

Report for the month of April– Bldg. Insp/Code Enf. Officer, John Kotlarsz reported that there were:

12 Building Permits Issued
1 Building permit denied
1 First Notice of Violations
2 Orders to Remedy Violations
3 Court Appearances

COMMUNITY DEVELOPMENT REPORT

Councilwoman Zurbrick reported that the gazebo has been delivered lights will be installed along with a plaque. Farmers Market will open on May 20th from 8:30am – 1pm at the Bread of Life. Bread of Life is selling raffle tickets for a fundraiser for a chance to win a Hawaiian vacation. Senior trips are posted on the town website and in the Town Hall foyer. Chicken Bar-B-Que will be at the Colden Fire Hall on Gutekunst Road on Mother's Day.

DOG CONTROL OFFICER REPORT

Councilman Arcara read DCO Kathy Horschel's monthly report for April 10, 2017 – May 7, 2017: Received several calls about cats, horses, and other animals the calls were referred to someone who could help them with the situation. Calls were received about missing dogs in the area and are on the lookout for any dogs running at large. Continue watching the dog situation on Park Street owner was issued appearance tickets. There was an incident with a dog on Route 240 a strong letter of warning was sent to the owner and the Assistant DCO stopped into talk with the owner. There was one dog that was picked up and claimed the same day by owner.

Councilwoman Zurbrick suggested that DCO should have the address of the complaint on the letter so that it is official and probably should be on letterhead as well.

ENVIRONMENTAL BOARD REPORT

Councilman Pietraszek reported that the Environmental Board reviewed the SEQR application for Janis Kidd on Phillips Road seeking a dog kennel permit. Janis has more than three dogs and in the Town of Colden code you need to apply for a SUP for a dog kennel in order to have more than three dogs.

HIGHWAY REPORT & PARKS

Highway Superintendent Clarkson reported that soccer has started at Kummer Park fields are wet and the kids will probably be playing soccer in the mud for a while. With all the rain that we have had lately the water has washed mud onto the tennis courts so cleanup will begin on the tennis courts.

The pipe and fabric bid that was approved at last month's Town Board meeting needs to be rescinded the pipe that was stated was wrong for the job. A new price was given along with added pipe that is needed for some repairs from all the rain that has fallen this spring.

The new cost of the pipe and fabric from Chemung Supply:

HDPE-15"	100ft. @ \$6.10	\$ 610.00
HDPE-18"	720ft. @ \$8.78	\$6,321.60
HDPE-24"	80ft. @ \$13.65	<u>\$1,092.00</u>
	Total	\$8,023.60
2 rolls W200 Stabilization Fabric @290.00		<u>580.00</u>
	Total	\$8,603.60

Approve Pipe and Stabilization Fabric

MOTION made by Councilwoman Zurbrick and seconded by Councilman Arcara and unanimously approved the revised purchase price of pipe at a cost of \$8,023.60 and 2 rolls of stabilization fabric at a cost of \$580.00 from Chemung Supply for a total cost of \$8,603.60.

Award Gravel Bid

MOTION made by Supervisor DePasquale and seconded by Councilwoman Zurbrick and unanimously awarded the Gravel Bid to McEwan Gravel Products for the primary source for gravel products along with the stipulation that Gernatt may be used at the Highway Superintendent's discretion with an explanation.

Darien Road Project

Project on Lower Darien Road is complete a contractor was contacted last year and gave a quote of \$100,000 and after review Highway Superintendent Clarkson figured it would cost the town \$8,000. Erie County Highway was able to help the highway department with shared services and the project came in under \$3,000.

Verizon will be moving a line on Gutekunst Road it is on the right of way and once the line is moved it will make it easier to stabilize and repair the roadway.

Quotes are being obtained for the purchase of a new tractor for the parks department that was budgeted for this year the Kubato tractor will be traded in.

Trash Cans and Recycling Cans for Town Parks

Supervisor DePasquale stated that he has looked into the purchase of public style trash cans and recycling cans there was discussion on the cans prior to tonight's meeting 3 quotes were obtained:

Trashcans Unlimited:	Recycling Cans	\$179.95 x 4 = \$719.80
	Trash Cans	\$124.95 x 4 = <u>\$499.80</u>
		\$1,219.60
Trashcans Warehouse.com:	Recycling Cans	\$222.00 x 4 = \$888.00
	Trash Cans	\$148.00 x 4 = <u>\$592.00</u>
		\$1,480.00
Trash Can Depot:	Recycling Cans	\$184.80 x 4 = \$739.20
	Trash Cans	\$163.85 x 4 = <u>\$655.40</u>
		\$1,394.60

MOTION made by Councilman Pietraszek and seconded by Councilwoman Zurbrick and unanimously approved the purchase of 4 trash cans and 4 recycling cans from Trashcans Unlimited at a cost not to exceed \$1,219.60 plus shipping and handling only after researching to see if there is a better price from NYS bid pricing.

INSURANCE REPORT

Councilman Arcara reported that health insurance costs for next year have increased by 11% for the upcoming renewal. A meeting will be held on June 7, 2017 at 7:00pm at the Town Hall to discuss the increase in the health insurance for the next year. Insurance broker will be asked to attend the meeting if she is available to update the Town Board.

LIBRARY REPORT

Supervisor DePasquale reported that the West Falls-Colden Library evening hours have changed starting May 1st, the library will open at 6:30pm and close at 8:30pm on Monday and Wednesday. Plant exchange and Book Sale will be held on May 13th from 10:00am – 1:00pm. Thin out your perennials and plant in a 4inch pot and bring them to the library to exchange. Label plants sun or shade. Used book sale will occur at the same time.

Bookmobile hours at the Fire District at the corner of Center Street and Partridge Road are from 2pm – 3pm and the Town Hall from 5pm – 7:30pm.

PERSONNEL & TRAINING REPORT

Councilwoman Zurbrick asked for a motion to appoint Michael Palmateer as a part-time seasonal worker for the Highway and Parks department.

Appoint Part Time Seasonal Worker

MOTION made by Supervisor DePasquale and seconded by Councilman Arcara and unanimously appointed Michael Palmateer part-time seasonal worker at a rate of \$12.00 an hour for the Highway and Parks department.

Mandatory training might be held with the Town of East Aurora in October unless other arrangements are scheduled beforehand.

Annual Local Government Training Conference

Some of the Town's employees and officials attended the Annual Local Government Training Conference at Houghton College on Wednesday, May 10, 2017 the training included 4 sessions to attend on a variety of classes pertaining to your job description the classes were very informative.

Accept Court Constable Resignation

MOTION made by Supervisor DePasquale and seconded by Councilman Pietraszek and unanimously approved to accept the resignation of Paul Sobkowiak as a Court Constable.

PLANNING BOARD REPORT

Supervisor DePasquale reported that the Planning Board has reviewed many requests for SUP for dog kennel permits from people wanting to have more than three dogs. The town requires a SUP for a dog kennel for dog owners wanting more than three dogs.

A stop work order was issued on a treehouse that a resident is building on South Hill Road the Planning Board discussed the matter and how it relates to the Town Code.

Special Use Permit inspections will take place on Saturday, June 10th Town Clerk Kerlin will send letters to permit holders.

WATER REPORT

Councilman Pietraszek reported that chlorine residuals are good.

- Meter reader purchase has been held off
- Water usage is being followed weekly
- Valve leak in pit behind Town Hall repaired and valves exercised
- Annual Water Quality report is complete
- Continue to narrow down leakage area will check service line long pulls at least twice a year
- A meeting took place with Keith Dash about the water chlorination problem and wasting of water to maintain it. Keith is looking into checking on reimbursement and fire issues.

Town Board discussed the State and Erie County highway departments using water from the fire hydrants the State and Erie County Highway Supervisor's will be contacted about not using the water from the hydrants.

YOUTH/ADULT RECREATION REPORT

Councilwoman Zurbrick reported that due to the weather they have had to postpone the start of soccer several days after the rains have stopped the fields have not been playable. Kip feels that it is time to address the drainage issues that have been present at the park for a number of years. The tennis courts have been getting flooded from the rains and mud has been washing on to the courts from the side hill. US Tennis grant has been submitted. The new basketball backboards and nets have been installed and have seen a lot of use since they have been put up.

OLD BUSINESS

None

NEW BUSINESS

None

RESOLUTIONS

None

BUDGET TRANSFERS

None

TOWN CLERK REPORT

Town Clerk Kerlin reported that the Solar Panel Moratorium will expire on June 16, 2017. A complaint was received on 10192 Partridge Road the property is a mess with several trees hanging over onto neighbor's yards that are causing a danger. The town cannot make access onto the property to remove the trees and limbs but Supervisor DePasquale will check on the situation to see if there is something that could be done to make the problem safer.

SUPERVISOR'S REPORT

Supervisor DePasquale stated that he attended a meeting on the New York State Shared Services Property Tax Savings Plan which was discussed earlier at the Town Board workshop.

Procurement Policy for the Town of Colden was discussed at the Town Board workshop prior to this meeting.

Supervisor DePasquale explained that during the audit a question came up about the Procurement Policy that was presented to the auditor. The Procurement Policy guideline for a purchase made at the discretion of the purchaser stated \$500.00 on and on the town voucher it was \$1,000.00. After researching the procurement policies that the Town has had it was determined that the Procurement Policy from February 1992 and with the guideline being \$1,000.00 is the correct policy and the one dated January 6, 2011 which stated \$500.00 was incorrect that policy was never brought up for a Town Board vote.

MOTION made Councilman Arcara and seconded by Councilwoman Zurbrick and unanimously approved to uphold the Procurement Policy dated from February 13, 1992 which states under the guideline for a purchase made at the discretion of the purchaser is \$1,000.00.

PAY BILLS

MOTION made by Councilwoman Zurbrick and seconded by Councilman Arcara and unanimously approved to pay the following bills.

General Fund Warrant Voucher #2017-144 to #2017-187	\$35,370.34
Highway Fund Abstract Voucher #2017-64 to #2017-81	\$16,284.25
Refuse District Voucher #2017-05 to #2017-29	\$20,109.85
Water District Voucher #2017-23 to 2017 #-29	\$ 3,556.66
Lighting District Voucher #2017-06 to #2017-07	\$ 1,941.08

PRIVILEGE OF THE FLOOR

Sheri Henning who lives at the corner of Park Street and Route 240 asked what can be done to slow the traffic down on Park Street and what the situation is with the dog complaint that is ongoing at the house at the end of Park Street.

Coaches will be contacted to remind parents to slow down when taking their children to soccer games at the park.

The situation with the dog complaint on Park street is the owner is to appear in Colden Town Court to answer to the 4 citations that were given to them from Colden DCO Horschel.

Memorial Day parade and Veterans service will take place on Monday, May 29th with the parade starting at 8:30am and the Veterans service and refreshments to follow.

ADJOURN

MOTION made by Councilwoman Zurbrick and seconded by Councilman Pietraszek and unanimously adjourned the meeting at 8:23pm.

Respectfully submitted,

Christina M. Kerlin
Town Clerk